

# Commission on Higher Education-NCR Annual Procurement Plan for FY 2023

Office: COMMISSION ON HIGHER EDUCATION  
 Region: NATIONAL CAPITAL REGION  
 Address: C.P. GARCIA AVE., UP DILIMAN, QUEZON CITY

Agency Account Code: M013

Agency Account Code: F193  
 Organization Type: NGA

E-mail: chedncr@ched.gov.ph  
 Tel. No.: (02) 8441-1224; 8441-0985  
 Contact Person: REGINA B. FORTES

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Higher Education Regulation Program												Monitoring and Evaluation of performance of higher education programs
5020301002	Supplies and Materials available at PS	NCR OFFICE	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	566500	566500.00	0	
	ICT Supplies Expense	NCR OFFICE	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	N/A	N/A	GoP	71000	71000.00	0	
5020399000	Supplies and Materials not available at PS	NCR OFFICE	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	N/A	N/A	GoP	566928	566928	0	
5020302000	Accountable Forms	NCR OFFICE	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	154500	154500	0	
5020401000	Water	NCR OFFICE	NO	NP-53.9 - Small Value Procurement	Jan-23	N/A	N/A	N/A	GoP	50000	50000	0	
5020501000	Postage	NCR OFFICE	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	60000	60000	0	
5020503000	Internet Subscription	NCR OFFICE	NO	NP-53.9 - Small Value Procurement	Aug-23	N/A	N/A	N/A	GoP	125000	125000	0	
5021101000	Notarial Services	NCR OFFICE	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	N/A	N/A	GoP	10300	10300	0	
5021306001	Repair and Maintenance - vehicle	NCR OFFICE	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	N/A	N/A	GoP	257500	257500	0	
5021305003	Repair and Maintenance - ICT Equipment	NCR OFFICE	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	N/A	N/A	GoP	77250	77250	0	
5021305002	Repair and Maintenance - Office Equipment	NCR OFFICE	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	N/A	N/A	GoP	231750	231750	0	
5021304001	Repair and Maintenance - Building	NCR OFFICE	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	N/A	N/A	GoP	103000	103000	0	
5029903000	Representation Expenses	NCR OFFICE	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	N/A	N/A	GoP	412000	412000	0	
5029904000	Transportation and Delivery Expenses	NCR OFFICE	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	N/A	N/A	GoP	103000	103000	0	
5029905004	Rent - Equipment	NCR OFFICE	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	N/A	N/A	GoP	250000	250000	0	
	Rent - ICT Machinery & Equipment	NCR OFFICE	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	N/A	N/A	GoP	300000	300000	0	
	Drugs and Medicines Expenses	NCR OFFICE	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	N/A	N/A	GoP	257500	257500	0	
5021202000	Janitorial Services	NCR OFFICE	YES	Public Bidding c/o Central Office	Oct-22	Nov-22	Jan-23	Jan-23	GoP	283444.68	283444.68	0	
5021203000	Security Services	NCR OFFICE	YES	Public Bidding c/o Central Office	Oct-22	Nov-22	Jan-23	Jan-23	GoP	218605.77	218605.77	0	
	ICT Software Subscription	NCR OFFICE	NO	NP-53.9 - Small Value Procurement	Jan-23	N/A	N/A	N/A	GoP	51500	51500	0	
5029902000	Printing Expenses	NCR OFFICE	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	N/A	N/A	GoP	120000	120000	0	

4,269,778.45

Prepared by:  
  
**ROWENA ANN V. MALABANAN**  
 EPS II / BAC Secretariat

Certified Funds Available:  
  
**REGINA B. FORTES**  
 Chief Administrative Officer

Approved by:  
  
**JULIETA M. PARAS**  
 Director IV